Rotation Management Consultant

Grey Nuns Community Hospital, Edmonton-AB
Permanent Full-Time; FTE: 1.00

Date opened: April 7, 2015
Date closed: April 14, 2015
Hours of work: 7.75 hour day shifts (60 shifts/12 weeks; 0800 to 1615)
Who can apply: Open to the public
Salary range: As per out of scope salary band
Competition number: CO-15805-GN
Department: Integrated Access

Responsibilities:
The Rotation Management Consultant provides consultation and support to managers in rotation management techniques to optimize resource utilization. This position is responsible for creating, optimizing and analyzing rotations and to provide education and advice to managers and their staff. The incumbent facilitates change, has an awareness of best practices and liaises with various stakeholders to achieve optimal results. This position is instrumental in optimizing rotations to ensure coverage of clinical and other staff is balanced and is instrumental in working with managers to achieve the optimum staff mix for the patient population on their perspective unit.

Qualifications:
• Diploma in a relevant discipline required
• Minimum two (2) years related experience using scheduling systems in a 24 hour service environment required
• Previous experience building and optimizing schedules and master rotations
• Related experience in a multi-unionized healthcare environment (ie. scheduling provisions) an asset
• Experience communicating with multiple management levels
• Excellent analytical and problem solving abilities
• Strong interpersonal skills with a high level of professionalism and confidentiality

When applying:
Please submit completed application and/or résumé by 2400 hours on the closing date, quoting the competition number to:
Strategic Recruitment & Workforce Planning
#121 West Annex, 16940 87 Avenue, Edmonton AB T5R 4H5
Email: careers@covenanthealth.ca

Please note: Only those candidates selected for an interview will be contacted. All employees new to Covenant Health must provide a criminal records check. Covenant Health is committed to an inclusive work environment and encourages all qualified individuals to apply. Participation in the Local Authorities Pension Plan may be a requirement for the successful applicant.

Covenant Health is Canada’s largest Catholic health care organization with over 14,000 physicians, employees and volunteers serving in 12 communities across Alberta. A major provider in Alberta’s integrated health system, Covenant Health works with Alberta Health Services and community partners to positively influence the health of Albertans through a broad range of programs and services.

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