

REVIEW CRITERIA GUIDE		
RATING: None (0) / Fair (1) / Medium (2) / Strong (3)		Notes, Rationale, & Request for Further Information
A. STRATEGY		
i	Fit of project to Covenant Health's Mission, Vision, Values	<p>Does this project align with Covenant Health Mission, Vision and Values?</p> <p>CH Mission: We are called to continue the healing ministry of Jesus by serving with compassion, upholding the sacredness of life in all stages, and caring for the whole person-body, mind and soul.</p> <p>CH Vision: Covenant Health will positively influence the health of Albertans and be of greater service to those in need by working together with compassion, quality and innovation.</p> <p>CH Values: As a Catholic organization, we are committed to serving people of all faiths, cultures and circumstances according to our values: compassion, respect, collaboration, social justice, integrity and stewardship.</p>
ii	Fit of project to Covenant Health's Strategic Plan:	<p>CH Strategic Plan:</p> <ol style="list-style-type: none"> 1. Live our Mission & Values in all we do: <ol style="list-style-type: none"> 1.1. Deepen our commitment to our mission, values and ethical framework; 1.2. Be good stewards of our resources by enhancing our planning acumen and strengthening our accountability; 1.3. Engage and work with the community to sustain and grow our mission. 2. Build & Engage our Team: <ol style="list-style-type: none"> 2.1. Recruit, develop and retain a highly skilled workforce and foster effective teams; 2.2. Create a safe work environment for staff, physician & volunteers; 2.3. Excel in employee and physician engagement. 3. Excel at providing quality care and service: <ol style="list-style-type: none"> 3.1. Ensure safe care, reduce harm; 3.2. Grow, innovate and integrate our acute care, continuing care and community programs and services to improve quality, access and sustainability; 3.3. Improve the patient, resident & family experience; 3.4. Redevelop our capital infrastructure to sustain quality care and service; 3.5. Enhance our capacity to use information to provide quality care and service. 4. Respond to those in need: <ol style="list-style-type: none"> 4.1. Leverage our expertise to enable innovation and to be of greater service in: <ul style="list-style-type: none"> -Seniors Health -Rural Health -Addiction & Mental Health -Palliative and End of Life Care. 4.2. Advocate for those in need.
iii	Potential Research value/impact to CH (Return on Investment):	<p>Considering both direct and indirect value/impacts of this research project: Is there opportunity to change practice, inform decision making, or build capacity? Is there potential for commercialization-intellectual property? Is there opportunity for recruitment/retention or to support staff/physicians and/or volunteers? Does this project enable a new partnership?</p>

v	Potential value/impact to external stakeholders	Will the project benefit external end-users such as our partners, community-based groups, policy makers, the Catholic Church, multi-faith groups, and academic communities?
B. RESOURCES		
i	Amount of information provided within application package	Is the application letter and project information thoughtful and complete? Is further information required to inform a decision?
ii	Proposed budget identifies resources available and required for project	Have all operational resources been established and assessed? Are additional resources and needs identified?
iii	Impact of start date/end date on operations if done at CH	Does the project timeline impact any other known initiatives or programs?
iv	Resources available to leverage funding	Does the project enhance current resources – initiatives or programs? Is this project likely to lead to further research and access to additional grants in the field?
v	Sourced grant in-kind contributions	Will the project bring in-kind benefits to Covenant Health?
C. VIABILITY / SUSTAINABILITY		
i	Fit of project into current CH organizational environment	Does this project align well with our current infrastructure? Does this project entail a shift in current programming?
ii	Pre-determination of additional funding	Is there additional funding available to further enhance the project?
iii	Extent of departmental / institutional/provincial collaboration	Does this project promote a collaborative philosophy, and to what extent?
iv	Knowledge Translation, use and impact	Does this project engage relevant stakeholders? Have dissemination of outcomes and promotion of best-practice been considered? How will the knowledge be used? How will this knowledge influence Policy makers / lead to quality improvement practice changes?
v	Likelihood of the proposal being successful	Does the researcher have a track record to refer to (i.e., publications, previous and current research, education, etc.)? If a new researcher, do they have adequate supports in place to promote successful completion of the project (i.e., co-investigators, supervisor, mentors, etc.)?
vi	Potential for new knowledge or new projects (sustainability)	Will potential outcomes yield new knowledge? Is there potential for new projects and or programs as a result of this research project?
vii	Fosters interdisciplinary dialogue	Will this project foster interdisciplinary dialogue?
D. OTHER CONSIDERATIONS		
i	Demonstrates innovation, explores best practice	Does this project look forward in new, creative ways to explore best practice in the clinical or academic environment? Does it demonstrate innovative thinking and design?
ii	Overall priority of this project	Does this project address a priority need in the field? Does it address a pressing gap in knowledge and direction for practice?